

Thank you for joining us at the Zero Waste Faire!!

**Saturday, March 23, 2019
11:00am - 4:00pm
Wilton High School Field House
395 Danbury Road
Wilton, Connecticut**

The Zero Waste Faire is an indoor event. Our event will be held RAIN OR SHINE.

Tables/Chairs:

Unless discussed/agreed otherwise, exhibitors receive one (1) six foot uncovered table and two chairs. Please bring a cover or cloth for your table.

Set-up Time:

Set-up begins promptly at 8:30am and concludes at 10:30am. All exhibits must be set up by 10:30am and remain in place until 4:00pm.

Unloading and Check-In:

Exhibitor parking is behind the Wilton High School Field House. Upon arrival, please look for signs directing you to the "Unloading" area. Unloading is behind the field house; bring materials in through the back door of the Field House. Check in at the information table, located in the Wilton High School Field House. The table will be marked "INFORMATION" and will be staffed with volunteers, who will direct you to your exhibit space.

Exhibitor Parking:

When you are done unloading, please move your vehicle to "Exhibitor Parking". See attached map.

Food:

Thanks to Chartwells, we have a Zero Waste Feast that will be offered to exhibitors and attendees, at reasonable prices. Please bring water bottles and coffee mugs as disposable containers are not being provided.

Electrical:

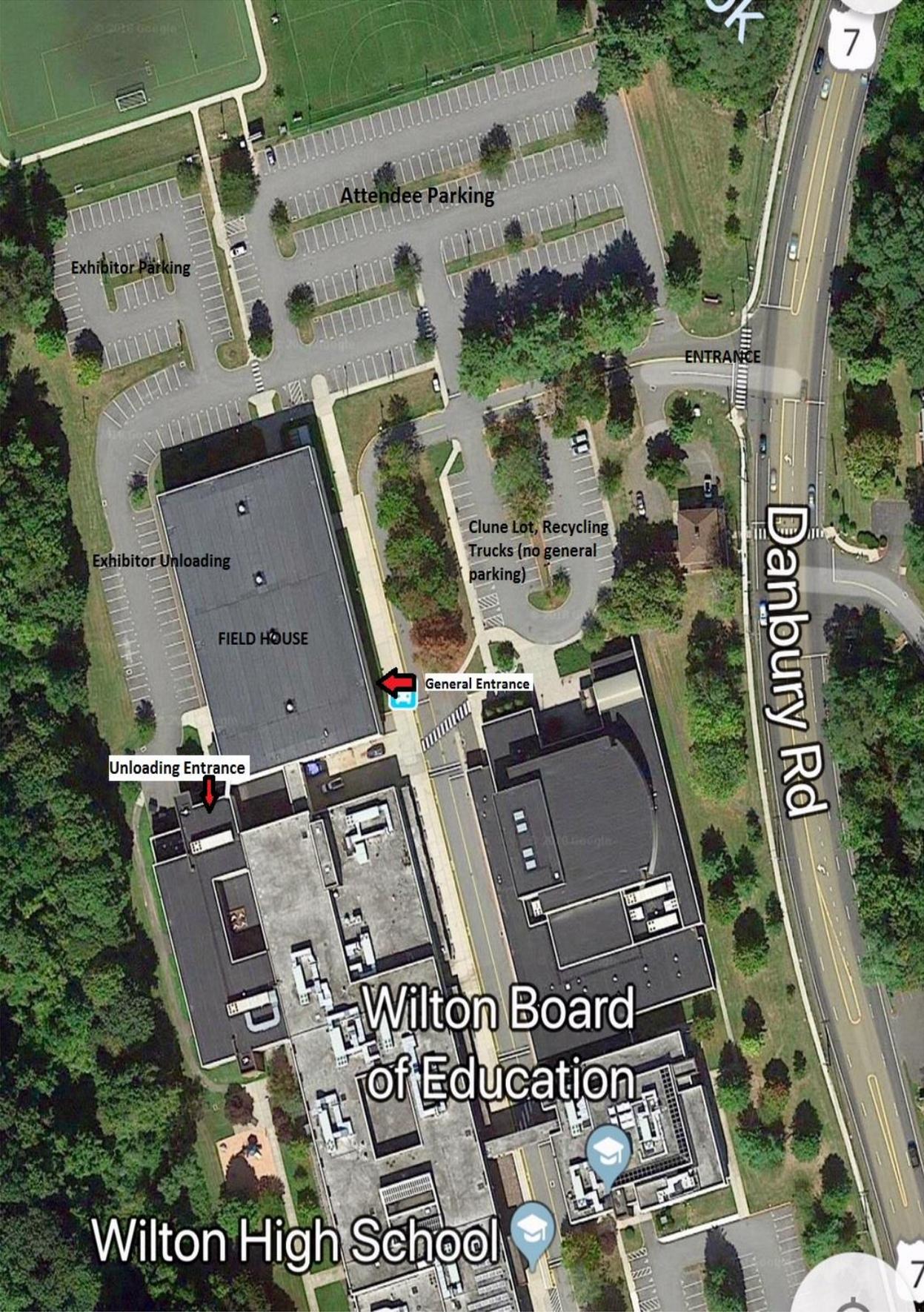
Electric access is being provided to those who request it in advance. If you have not already requested electrical access and you need it, please let your category leader know your requirements. Power strips will be provided. *We cannot use any power strips or extension cords that are brought by exhibitors.*

Wifi:

There is free wifi and cell service at the venue.

Zero Waste Event:

Please review the "Zero Waste Event" instructions attached. Please plan to prepare your QR codes in advance of the event. For help creating QR codes, contact Nicola Davies at nicoladavies@gmail.com.



Exhibitor Parking

Attendee Parking

Exhibitor Unloading

FIELD HOUSE

Clune Lot, Recycling Trucks (no general parking)

General Entrance

Unloading Entrance

ENTRANCE

Danbury Rd

Wilton Board of Education

Wilton High School

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WE ARE A ZERO WASTE EVENT!

One of the principal goals of a Zero Waste event is to plan ahead and distribute only materials that are recyclable or compostable (not any materials that will be landfilled). As an exhibitor handing out products at this event, you play a vital part in the success of our Zero Waste initiative.

Resource Recovery Stations:

There will be resource recovery stations located at several places throughout the event. They will permit disposal of recyclable materials (single stream), compost (organic materials) and waste.

Each disposal station will be supervised by one of our Zero Waste monitors to help educate people about what is recyclable, compostable and to ensure minimal cross contamination.

We are proud to partner with Curbside Compost, who will be picking up all of the organics at the event.

Hydration Station:

We will provide a hydration station for vendors and attendees to refill their water bottles and will not be providing cups or beverages in single use containers. *Please bring your reusable water bottles*; we will also offer water bottles for purchase at the event.

Things NOT to Bring to the Faire:

- Please do not bring/use any plastic bags at the event.
- Please do not give out or sell any single use plastic, glass or aluminum containers
- Please *no candy or snacks in wrappers!* Candy wrappers, energy bars, chip bags and packaging from pre-packaged food are landfill items.

Whenever Possible, PLEASE:

- Hand out only recyclable, compostable or reusable materials
- Use the least amount of packaging possible or remove packaging (and dispose of properly) before distributing the item.
- Purchase items from local sources

About SWAG:

- We encourage USEFUL swag to give away to event attendees
- We especially like giveaway (or sale) of products that might help encourage a zero waste lifestyle (eg reusable shopping bags, water bottles)
- We discourage giving away of purely promotional products or products that are typically thrown away
- Again, please no wrapped candy at tables

We are Limiting Paper Handouts and Using QR Codes!

We want you to share your information, but we want to limit the amount of paper given out. To that end, we will be using QR CODES.

We ask you to please create a QR code for each handout you plan to use, print out the code; at your table, please put out one copy of the handout with the QR code next to it. Attendees will scan the code instead of taking the handout. You may keep copies of handouts behind your table to give out if someone requests a hard copy.

Note: for the printed handouts that are used, please try to:

- Use post-consumer (preferred) or recycled content paper for flyers, programs and handouts. Choose to print on paper with the highest recycled content you can find.
- Do not use "neon" fluorescent or dark-colored papers. These cannot be recycled.